



# The Commonwealth of Massachusetts

## Department of Elementary and Secondary Education

75 Pleasant Street, Malden, Massachusetts 02148-5023

Telephone: (781) 338-3000

Dear Massachusetts Educator:

Thank you for your interest in the Massachusetts Tests for Educator Licensure (MTEL). On behalf of the Massachusetts Department of Elementary and Secondary Education, I encourage you to complete and submit an application on this recruitment website, and also nominate your colleagues, for participation in test updating activities.

### Background Information

The Massachusetts Education Reform Act of 1993 requires candidates for educator licensure to pass a test of communication and literacy skills and the appropriate test of subject matter knowledge for the license sought. The Department contracted with the Evaluation Systems group of Pearson to help develop and administer the MTEL. If you would like to learn more about the licensure testing program, please visit [www.mtel.nesinc.com](http://www.mtel.nesinc.com).

### Involvement of Massachusetts Educators

The Department is committed to involving exemplary Massachusetts educators in the test updating process. This helps to ensure that licensed educators have the subject matter knowledge and skills that are important for the job of an educator in Massachusetts public schools. The involvement of Massachusetts public school educators and higher education faculty is essential to the test updating process. Educators are currently being sought to participate in test review committees for fields/areas undergoing updating and to participate in bias reviews. A list of the tests undergoing updating may be found at [www.marecruit.nesinc.com](http://www.marecruit.nesinc.com).

### Qualifications of Committee Members

Qualifications of educators to be involved in test review committees are:

- public school educators licensed and practicing in one or more of the fields undergoing test updating; or
- college faculty members teaching prospective PreK–12 teachers at the undergraduate or graduate level in one or more of the fields undergoing test updating; or
- college faculty members teaching liberal arts and sciences or fine arts undergraduate courses in one or more of the fields undergoing test updating in which prospective PreK–12 teachers are enrolled.

### Applications and Nomination Forms

Please submit your application and/or nomination form to Evaluation Systems via the recruitment website, [www.marecruit.nesinc.com](http://www.marecruit.nesinc.com). If you submit a nomination, Evaluation Systems will contact the educator(s) you nominate and encourage them to complete an application. The Department will review the applications and select educators to be invited to participate. The educators who have been selected to participate will be contacted and provided with additional information about the meeting dates, location, and review activity.

Thank you in advance for giving your time and effort to these important activities. If you have any questions related to the test updating activities, please feel free to contact Robyn Kaczowka at Evaluation Systems at (866) 565-4849 (toll free).

Sincerely,

A handwritten signature in cursive script that reads "Judy Sohn-White".

Judy Sohn-White  
MTEL Program Coordinator  
Massachusetts Department of Elementary and Secondary Education